# CULOT CHRISTINE



### CIVIL STATUS

Family status : marriedNationality : BelgianBirth date : 13/05/1974

#### JOBS

January 1998 **Fiduciaire Générale du Luxembourg** Luxembourg Receptionist

Since April 1999 **Fidusud** (collection office) Erpent Litigation manager

- Mail processing, phone reception, debt management phone, mail and email contacts with clients, bailiffs, lawyers and debtors, (in French, English, German and Dutch).
- Translation of mails in English and German.
- Establishment of technical sheets enabling our lawyers to sue debtors.

### **DEGREES**

1992	Degree (secondary school) in modern languages (Dutch, English, German). Athénée Royal de Dinant
1997	Degree in translation German English (master) Institut Supérieur des Traducteurs et Interprètes de Bruxelles
1998	Training in Dutch FOREM Dinant

#### LANGUAGES

French (native language), English, German, Dutch (good knowledge), written and spoken. Very good spelling.

## GOALS

To work in a more fulfilling field of activity, to be able to use my language knowledge more regularly, to have more human contacts.

# IT TOOLS

Microsoft Word, Excel (some knowledge), Winrecup, Outlook, good use of the Internet. Good use of typing.